

General Staff Organization
Liaison Meeting
September 13, 2012

Attending: Therese Grant, Lisa Walker, Sue Morgan, Rita Johnson, Janet McDaniel, Janice Crosetti, Paul Mahon, Robyn Smidley, Kyle Hilsenberg, Laura Garinger. Beth Miguel Alipio and Bronica Sam stopped by to add their names to the Pancake Breakfast sign-up sheet.

Continuing Business:

Budget: \$471.96

Pancake Breakfast: Tuesday, October 9, NCEC. A sign-up sheet was passed around and liaison's added their names to bring griddles, flippers, bowls, aprons, and to volunteer to set up, cook, serve and clean up. Set up and cooking starts at 7:00 a.m., serving at 8:15 a.m.

- Lisa will purchase pancake mix and sausage
- Therese will provide gloves for serving/prepping food

The Chancellor's Town Hall meeting will follow breakfast at 9:00 a.m.

Donation Program: Melissa Arias will speak about the GSO donation program at the Pancake Breakfast. The donation form is online for anyone to complete and submit for payroll deductions. Donations to the GSO can be used for scholarships (for students and staff), and to provide funds to run the pancake breakfast, summer barbeque and spring retreat.

Drop-on-In Program: Laura Garinger created a GSO information flyer to be added to packets distributed at new hire orientations, and developed a spreadsheet of new hires. Both documents can be found here: <\\uwb\departments\Temporary\GSO>. We discussed having liaisons work in teams to welcome new staff and perhaps provide a tour of the campus.

Summer BBQ: The idea was presented to have the BBQ in conjunction with W Day, on Friday, November 2, at the Codex area near the Bookstore. Snow-Dawgs was one possible theme for the event.

- Lisa will contact vendors for pricing and availability

New Business

Fundraising Chair Position: Lisa presented an idea to amend the GSO bylaws to add a Fundraising Chair Position. Liaison's voted to amend the bylaws to add position. Lisa will create a description for this position to send out.

Poinsettias: Lisa will have a student work contact vendors. We could possibly sell these in conjunction with the holiday party.

Holiday Party: Date – 12.12.12. Kyle confirmed North Creek is available that day for the staff Holiday Party. Lisa's student worker will contact local area high schools to see if there is a choir available to sing during the luncheon.

Next Liaison Meeting: Wednesday, November 14, 12:00 – 1:00 p.m. / UW1 103