

Services and Activities Fee Committee Application for 2008-09 Long-Term Funding

Instructions: Please complete this worksheet to request funding for a new project that will have financial implications for more than one fiscal year.

Today's Date:	January 17, 2008		
Project Title:	Installation of Electrical Outlets in Commons		
Campus Affiliation:	ASUWB		
Contact Person:	Eliece Gazaway	Email:	eliece.g@gmail.com
Campus Phone No.	2-5363	Campus Box No.	358500

1. Please provide a **brief** (150 words or less) overview of the project.

At the fall ASUWB town hall meeting, students asked that several electrical outlets be installed along the west wall of the commons in order to avoid the current floor outlets, which are a trip and fall hazard. In addition, some students report damage to their laptop peripheral cables after other students have tripped over their cords.

2. Please discuss the need for this project, including data that might support or justify your proposal. Estimate how many currently enrolled students will likely benefit from your proposed service or program.

Since the Commons was remodeled about 1.5 years ago, usage of that facility has skyrocketed. Many students work on their laptops while enjoying the comfortable furniture and casual environment provided by the Commons; however, the electrical outlets they rely upon are located in the floor. Not enough outlets exist in the "see and be seen" area of the Commons. While the floor outlets work just fine, they create a trip and fall hazard, as discussed above.

3. What are some examples of best practices associated with your proposal (e.g., successful ideas from other schools)?

Most venues on campus and in the community are prepared to accommodate patrons with laptops. Unfortunately, the Commons was not originally designed with this in mind, but it can easily be retrofitted without costing a ton of money.

4. Please indicate other sources of financial support (if any), amount, and how you arrived at this figure.

The Commons is viewed as a student facility and has relied upon student fees for upgrades and creature comforts. Installing additional outlets in the wall is no exception.

5. Please discuss the specific recommendations (e.g., facilities, staffing, capital expenses, operating expenses, recurring expenses, etc.) for your project. Include written estimates for capital expenses and estimated operating budgets.

Hire an electrical engineer to design the project and ensure compliance with municipal codes for safety: \$5,000

Install the outlets and run the power to them: \$6,000

Paint wiremold to match existing color: \$500

Contingency (10%) for unanticipated expenses and cost overruns: \$1,150

Total: \$12,650

6. How do you plan to assess/evaluate the success of your proposed project?

Observation of student usage and reported satisfaction.