

2012-2013 SAF Contingency Proposal Form

Proposals are due by 5:00pm on Wednesday November 14th, 2012

The intent of the contingency award is to fund student-initiated activities, events, projects, and services that were not proposed during the annual budgeting cycle. Contingency requests should represent new ideas for building and sustaining community on campus. As such, these requests are to be generated by student groups, committees, and boards. Other entities of the campus community are invited to submit requests during the annual budgeting cycle.

A contingency fund shall be established by the Committee as part of its annual budget and should represent approximately 5% of the projected fee revenue. The purpose of this money is to fund proposals throughout the following fiscal year. The Chancellor or his or her designate shall review and approve all such recommendations from the Committee.

All requests must be in accordance with the Services & Activities Fee Bylaws. The SAF Bylaws appear here:
<http://www.uwb.edu/studentlife/safc/safbylaws>

Hearings will occur on Friday, December 7th, 2012 from 8:00am-12:00pm. Someone from your group must be available during that time frame to attend a brief hearing.

The SAF Liaison will be in contact with you by Wednesday, November 20th to schedule your hearing date. If the Committee has any questions regarding your proposal, the SAF Liaison will directly contact you via email or phone.

Contact Sumeet Dhanju, 2012-2013 SAF Chair, with any questions or comments at sumeetdhanju@yahoo.com.

SUBMITTED BY

Daniel Heathman
daheat@uw.edu
Nov 14, 2012, 01:13PM PST

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[Required] Proposing Group Disability Strengths Awareness and Education Student Alliance

(i.e. Career Center, Sustainability Club, Campus Events Board, etc.)

[Required] Department/Organization Student Clubs and Organizations

(i.e. Student Services, CUSP, Student Life, Student Clubs & Organizations, etc.)

[Required] Contact Person Daniel Heathman

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

[Required] Contact Email daheat@uw.edu

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.
*Be sure to check your email regularly as the SAF Committee contacts groups via email.

[Required] Contact Phone 512-914-5137

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

[Required] Executive Summary of Your Proposal

Please provide a concise overview of the program, activity, or service for which you seek funding.

*Remember that the contingency process is for new ideas/initiatives only, all other requests must be made during the Annual Cycle.

DSAA recommends SAF funds be used to pay for installation of auto door opening mechanisms on building entry doors, classroom doors and restroom doors in the Beardsley Building. The considerable remoteness of the Beardsley Building from the main part of the campus makes using alternative facilities and access points unreasonable, and presents an urgent need to be addressed for the equitable enjoyment of independent access for students and others with mobility issues. Existing doors have a mechanism that instantly pulls them closed which makes using them even more difficult. Removing the doors is not an option because of fire codes and their contribution to sound insulation. Installing automatic door openers will minimize the obstacle the current doors present to people who have mobility impairments.

[Required] Need for this Program/Service

In 200 words or less, please do the following:

--Describe the need for this program or service.

--If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative).

Students must use UWB facilities to successfully learn and complete their educations. All students need to be able to reasonably and independently access buildings, classrooms and restrooms. To provide access for some but not all for is cruel and undignified. Not only might students feel unwelcome and be unable to access their educational activities, lack of proper restroom access can have negative health consequences for students who use catheters.

[Required] Estimate number of students that will benefit from your proposed program/service

In 200 words or less, please do the following:

--Indicate what the benefits of your proposed program for students will be.

--Estimate how many currently enrolled students will likely benefit from your proposed service or program.

--Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.

While only a relative few students currently need these specific improvements, all students, in fact the entire campus community, benefit from the diversity that is central to the identity of our campus. That diversity cannot exist without support for the diverse needs of all students. These improvements will be relatively permanent, so they will continue to serve the needs of a rapidly growing campus population well into the future.

[Required] How do you plan to assess the program or service?

How do you plan to track the effects of this program or service?

For example, how would track how the event/program/service went? How would you track how successful it was and what you could change in the future?

The intended outcome is accessibility. Success will be measured by determining students' level of satisfaction with access. While not all students who may need access are DSAA members or DRS clients, these two organizations can provide forums for discussions and create, distribute, and analyze feedback instruments such as surveys to ascertain students' levels of satisfaction with accessibility in the Beardsley Building.

Additional Information No answer submitted.

If needed, please include any other information you feel is relevant to your request. (There is no character limit on this field.)

Salary/Wages No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of salary/wages in the bottom of this box.

Benefits

Describe the funds you are requesting in detail below.

Benefits paid to regular employees working at least .50 FTE should be calculated at 34.0% of earnings. Benefits paid to hourly employees should be calculated at 16.5% of earnings.

Please put total dollar amount of benefits in the bottom of this box.

Cost estimates for facility improvements have been provided by Amy VanDyke in the UWB facilities department. Auto door openers for classrooms are estimated at \$4000 each. The men's restrooms is estimated to cost \$4000, and the women's restroom is estimated to be \$3600. Suite doors are estimated at \$8000. Exterior garage lobby doors are estimated to cost \$8000. Other exterior doors are estimated to cost \$10000. Restroom access total = \$7600. Building and elevator access requires a minimum of \$8000 for the garage lobby doors. \$15,600 will get students into the building and into the restroom. The suite doors are \$8000. At the time of this proposal, I don not know exactly how many classrooms are in the Beardsley Building, so the cost estimate is \$15,600 for building and restroom access+ \$8000 for suite doors + \$4000 per classroom. Total \$23,600 + \$4000 per classroom.

Programming/Events No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of programming/events in the bottom of this box.

Facilities Rentals/Set-Ups No answer submitted.

Describe the funds you are requesting in detail below.

If you require facilities rentals/set-ups, please indicate it here. Take into account custodial fees and clean up.

Please put total dollar amount of facilities in the bottom of this box.

Printing & Photocopying No answer submitted.

Describe the funds you are requesting in detail below.
Please put total dollar amount of printing/photocopying in the bottom of this box.

Office Supplies No answer submitted.

Describe the funds you are requesting in detail below.
Please put total dollar amount of office supplies in the bottom of this box.

Food/Refreshments No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of food/refreshments in the bottom of this box.

Review the food policy/food form for the University policies before asking for food. The Food Policy is below the food form in the link.
<http://www.uwb.edu/getattachment/admin/services/fuac/foodapprovalform.pdf>

Equipment Rentals/Purchase No answer submitted.

Describe the funds you are requesting in detail below.
Please put total dollar amount of equipment rentals/purchase in the bottom of this box.

Transportation No answer submitted.

Describe the funds you are requesting in detail below (indicate in state/out of state, as well as type of transportation).
Please put total dollar amount of transportation in the bottom of this box.

Meals and Lodging for Travel No answer submitted.

Describe the funds you are requesting in detail below.
Please put total dollar amount of meals and lodging in the bottom of this box.

Security No answer submitted.

Describe the funds you are requesting in detail below.

If you would like an estimate, please contact UWB Security.
425-352-5359

Please put total dollar amount of security in the bottom of this box.

Telecommunications No answer submitted.

Describe the funds you are requesting in detail below.

Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension).

Please put total dollar amount of telecommunications in the bottom of this box.

Other

Please include any other expenses that don't fall under any of the above categories in detail.
Please put total dollar amount of other in the bottom of this box.

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[Required] Total Amount Requested \$23,600 + \$4000 per classroom.

Please take the time to carefully add all of your figures from above. Please note that adjustments will not be made to the total amount requested in the event of an error.
Round your final total up to the nearest dollar.

[Required] Terms and Conditions I Agree

--I have read and agree with the terms and conditions of the SAF Bylaws: <http://www.uwb.edu/studentlife/safc/safbylaws>

--I understand that once submitted, adjustments cannot be made to the requested amounts listed above.

--I understand that hearings will be held between 8:00am-12:00pm on Friday, December 7th, 2012 and someone from my group will be available to attend a brief hearing scheduled during that time frame.