

2012-2013 SAF Contingency Proposal Form

Proposals are due by 5:00pm on Wednesday November 14th, 2012

The intent of the contingency award is to fund student-initiated activities, events, projects, and services that were not proposed during the annual budgeting cycle. Contingency requests should represent new ideas for building and sustaining community on campus. As such, these requests are to be generated by student groups, committees, and boards. Other entities of the campus community are invited to submit requests during the annual budgeting cycle.

A contingency fund shall be established by the Committee as part of its annual budget and should represent approximately 5% of the projected fee revenue. The purpose of this money is to fund proposals throughout the following fiscal year. The Chancellor or his or her designate shall review and approve all such recommendations from the Committee.

All requests must be in accordance with the Services & Activities Fee Bylaws. The SAF Bylaws appear here:
<http://www.uwb.edu/studentlife/safc/safbylaws>

Hearings will occur on Friday, December 7th, 2012 from 8:00am-12:00pm. Someone from your group must be available during that time frame to attend a brief hearing.

The SAF Liaison will be in contact with you by Wednesday, November 20th to schedule your hearing date. If the Committee has any questions regarding your proposal, the SAF Liaison will directly contact you via email or phone.

Contact Sumeet Dhanju, 2012-2013 SAF Chair, with any questions or comments at sumeetdhanju@yahoo.com.

SUBMITTED BY

Chelsea Mae Lubong
chemae12@gmail.com
Nov 14, 2012, 05:29AM PST

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Contact Sumeet Dhanju, 2012-2013 SAF Chair, with any questions or comments at sumeetdhanju@yahoo.com.

[Required] Proposing Group Diversity Programmers

(i.e. Career Center, Sustainability Club, Campus Events Board, etc.)

[Required] Department/Organization Office of Student Life

(i.e. Student Services, CUSP, Student Life, Student Clubs & Organizations, etc.)

[Required] Contact Person Chelsea Mae Lubong

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

[Required] Contact Email lubonc@uw.edu

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.
*Be sure to check your email regularly as the SAF Committee contacts groups via email.

[Required] Contact Phone (757)613-8990

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

[Required] Executive Summary of Your Proposal

Please provide a concise overview of the program, activity, or service for which you seek funding.

**Remember that the contingency process is for new ideas/initiatives only, all other requests must be made during the Annual Cycle.*

The Diversity Programmers of the Office of Student Life is seeking to start Lunch/Dinner Dialogue Series in order to fulfill our mission. Our mission to transform UW Bothell into an intercultural community by recognizing and valuing differences, teaching and learning about differences, and fostering personal friendships and organization alliances. We will achieve this mission by inspiring others through storytelling. The Lunch/Dinner Dialogues Series will be facilitated by the Diversity Programmers, campus faculty, and staff. Each session will have a topic related to diversity and social justice and the facilitators will lead a discussion in the topic. We plan have on having the Lunch/Dinner Dialogue Series occur twice a month. Every discussion will have a topic in which the facilitators and the students will discuss for an hour and a half. At that time, we will also provide the students that attend the discussion with lunch or dinner, depending on the time of the discussion.

[Required] Need for this Program/Service

In 200 words or less, please do the following:

--Describe the need for this program or service.

--If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative).

The Diversity Programmers strive to plan events and educational programs that benefit the students and faculty members of UW Bothell. These events and educational programs highlight the many cultural differences that our campus possesses. By having the Lunch/Dinner Dialogue Series we would be fulfilling students and faculties desire to see more educational programs on campus that deal with topics that are not discussed on an everyday basis such as gender issues, immigration, cultural values/beliefs, disability, and religion. These are topics that must be addressed on our campus. Research has shown that underrepresented minorities makes up a majority of our campus, yet educational programs and events are not planned to address the many cultural differences on campus. We need to create more of a voice for those who are not represented enough on campus. There is also a need for these Lunch/Dinner Dialogue Series because these series would provide an opportunity for collaboration. There will be topics in the series where we will be inviting different organizations on campus. For example, there will be a discussion about sexuality and gay marriage. For that discussion we will collaborate with the LGBTQ community. The Lunch/Dinner Series would also promote intergroup dialogue. Intergroup dialogue is a critical dialogic approach to learning about difference, inequality, and social justice. Intergroup dialogue has been shown to increase students' critical consciousness. Studies have also shown that the deeper the personalization and the greater the contextualization of issues in intergroup dialogue, the wider the range of learning for students, from intergroup friendships to intergroup understanding and collaborative actions. A survey was done on a group of students in 1999 where they compared first year students before and after they participated in intergroup dialogues. When these students were surveyed four years later, they found that these participants were more interested in politics, participated more in campus politics, and more highly anticipated helping their groups or community and promoting racial and ethnic understanding due to their participation in the intergroup dialogues.

[Required] Estimate number of students that will benefit from your proposed program/service

In 200 words or less, please do the following:

--Indicate what the benefits of your proposed program for students will be.

--Estimate how many currently enrolled students will likely benefit from your proposed service or program.

--Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.

The Diversity Programmers hope to serve at least 15 to 25 students every discussion. The Lunch/Dinner Dialogue series would occur every other week for an hour and a half; occurring twice month. There will be a total of 10 discussions; 5 lunch and 5 dinner. The Lunch/Dinner Discussion Series will bring together many students and faculty affiliated to different majors on campus. Take for example, the week we talk about gender issues we will encourage those majoring in Women's Studies to voice their opinion in our discussion. The same idea carries on to all of our topics for the discussions.

[Required] How do you plan to assess the program or service?

How do you plan to track the effects of this program or service?

For example, how would track how the event/program/service went? How would you track how successful it was and what you could change in the future?

The Diversity Programmers hope to build a close relationship with students and faculty that attend the series. After every Lunch/Dinner Discussion, we would encourage those who attend to give us their feedback in person. We will also provide them with surveys to identify what they learned, any comments/concerns they have, and any future topics they would like to discuss in future Lunch/Dinner Discussions. We will also encourage the open door policy that students and faculty should feel open to coming to us anytime to talk about their concerns and improvements they would like to see on campus. On top of that, we will encourage our peers and faculty in the Office of Student Life to attend at least one of the discussions so that they may report back to us of what they thought of the discussion.

Additional Information

If needed, please include any other information you feel is relevant to your request. (There is no character limit on this field.)

Students and faculty that attend the Lunchtime/Dinner Dialogue Series will come out of the discussions feeling more culturally enriched and self-aware than they were before through the use of storytelling. Attendees will share their stories of the topic that day/evening, in turn students and faculty will have a broader perspective of the topic. As a result of the program, participants will:

- Compare and contrast cultural differences and similarities.
- Identify and appreciate individual differences and universal similarities (values individual differences).
- Identify and acknowledge that others have a different perspective on issues other than their own.

Salary/Wages *No answer submitted.*

Describe the funds you are requesting in detail below.

Please put total dollar amount of salary/wages in the bottom of this box.

Benefits *No answer submitted.*

Describe the funds you are requesting in detail below.

Benefits paid to regular employees working at least .50 FTE should be calculated at 34.0% of earnings. Benefits paid to hourly employees should be calculated at 16.5% of earnings.

Please put total dollar amount of benefits in the bottom of this box.

Programming/Events No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of programming/events in the bottom of this box.

Facilities Rentals/Set-Ups No answer submitted.

Describe the funds you are requesting in detail below.

If you require facilities rentals/set-ups, please indicate it here. Take into account custodial fees and clean up.

Please put total dollar amount of facilities in the bottom of this box.

Printing & Photocopying No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of printing/photocopying in the bottom of this box.

Office Supplies No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of office supplies in the bottom of this box.

Food/Refreshments

Describe the funds you are requesting in detail below.

Please put total dollar amount of food/refreshments in the bottom of this box.

Review the food policy/food form for the University policies before asking for food. The Food Policy is below the food form in the link.
<http://www.uwb.edu/getattachment/admin/services/fuac/foodapprovalform.pdf>

We will have a maximum of 25 students and faculty attend but the first 15 will receive lunch and dinner (we added lunches and dinners for the facilitators):

Lunch: 18 X (Panera Boxed Lunches) \$10.00= \$180.00 X 5 (# of Discussions)= \$900

Dinner: 18 X (M.O.M.S Fine Foods) \$20.00= \$360.00 X 5 (# of Discussions) = \$1,800

Equipment Rentals/Purchase No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of equipment rentals/purchase in the bottom of this box.

Transportation No answer submitted.

Describe the funds you are requesting in detail below (indicate in state/out of state, as well as type of transportation).

Please put total dollar amount of transportation in the bottom of this box.

Meals and Lodging for Travel No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of meals and lodging in the bottom of this box.

Security No answer submitted.

Describe the funds you are requesting in detail below.

If you would like an estimate, please contact UWB Security.
425-352-5359

Please put total dollar amount of security in the bottom of this box.

Telecommunications No answer submitted.

Describe the funds you are requesting in detail below.

Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension).

Please put total dollar amount of telecommunications in the bottom of this box.

Other No answer submitted.

*Please include any other expenses that don't fall under any of the above categories in detail.
Please put total dollar amount of other in the bottom of this box.*

[Required] Total Amount Requested \$2,700.00

*Please take the time to carefully add all of your figures from above. Please note that adjustments will not be made to the total amount requested in the event of an error.
Round your final total up to the nearest dollar.*

[Required] Terms and Conditions I Agree

--I have read and agree with the terms and conditions of the SAF Bylaws: <http://www.uwb.edu/studentlife/safc/safbylaws>

--I understand that once submitted, adjustments cannot be made to the requested amounts listed above.

--I understand that hearings will be held between 8:00am-12:00pm on Friday, December 7th, 2012 and someone from my group will be available to attend a brief hearing scheduled during that time frame.