

# 2012-2013 SAF Contingency Proposal Form

Proposals are due by 5:00pm on Wednesday November 14th, 2012

The intent of the contingency award is to fund student-initiated activities, events, projects, and services that were not proposed during the annual budgeting cycle. Contingency requests should represent new ideas for building and sustaining community on campus. As such, these requests are to be generated by student groups, committees, and boards. Other entities of the campus community are invited to submit requests during the annual budgeting cycle.

A contingency fund shall be established by the Committee as part of its annual budget and should represent approximately 5% of the projected fee revenue. The purpose of this money is to fund proposals throughout the following fiscal year. The Chancellor or his or her designate shall review and approve all such recommendations from the Committee.

All requests must be in accordance with the Services & Activities Fee Bylaws. The SAF Bylaws appear here:  
<http://www.uwb.edu/studentlife/safc/safbylaws>

Hearings will occur on Friday, December 7th, 2012 from 8:00am-12:00pm. Someone from your group must be available during that time frame to attend a brief hearing.

The SAF Liaison will be in contact with you by Wednesday, November 20th to schedule your hearing date. If the Committee has any questions regarding your proposal, the SAF Liaison will directly contact you via email or phone.

Contact Sumeet Dhanju, 2012-2013 SAF Chair, with any questions or comments at [sumeetdhanju@yahoo.com](mailto:sumeetdhanju@yahoo.com).

## SUBMITTED BY

Chelsea Mae Lubong  
[chemae12@gmail.com](mailto:chemae12@gmail.com)  
Nov 14, 2012, 05:53AM PST

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Contact Sumeet Dhanju, 2012-2013 SAF Chair, with any questions or comments at [sumeetdhanju@yahoo.com](mailto:sumeetdhanju@yahoo.com).

**[Required] Proposing Group** Diversity Programmers

(i.e. Career Center, Sustainability Club, Campus Events Board, etc.)

**[Required] Department/Organization** Office of Student Life

(i.e. Student Services, CUSP, Student Life, Student Clubs & Organizations, etc.)

**[Required] Contact Person** Chelsea Mae Lubong

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

**[Required] Contact Email** [lubonc@uw.edu](mailto:lubonc@uw.edu)

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.  
\*Be sure to check your email regularly as the SAF Committee contacts groups via email.

**[Required] Contact Phone** (757)613-8990

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

### **[Required] Executive Summary of Your Proposal**

*Please provide a concise overview of the program, activity, or service for which you seek funding.*

*\*Remember that the contingency process is for new ideas/initiatives only, all other requests must be made during the Annual Cycle.*

The Diversity Programmers of the Office of Student Life is seeking to host a Cross Cultural Engagement Retreat in order to fulfill our mission. Our mission to transform UW Bothell into an intercultural community by recognizing and valuing differences, teaching and learning about differences, and fostering personal friendships and organization alliances. We will achieve this mission by inspiring others through storytelling. The Cross Cultural Engagement Retreat will take place at the Cascadian Center at Camp Brotherhood located in Mount Vernon, WA. The retreat will take place from Friday, February 15 to Sunday, February 17. Participants will need to come to the retreat prepared to actively participate in dialogue by sharing views, attitudes, beliefs, and experiences related to diversity openly and honestly.

### **[Required] Need for this Program/Service**

*In 200 words or less, please do the following:*

*--Describe the need for this program or service.*

*--If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative).*

There is a need on our campus for educational programs that address diversity and exploring differences. The University of Washington Bothell is one of the most ethnically diverse universities in the country. Diversity is a core value of UW Bothell and one of the seven priorities outlined in the 21st Century Campus Initiative (<http://www.uwb.edu/21stcentury>). The Cross Cultural Engagement Retreat will achieve UW Bothell's goal of increasing opportunity, equity, and inclusivity in all aspects of campus life. The Cross Cultural Engagement Retreat will provide students the opportunity to explore the intersection of diversity and the campus community, build community with students and faculty from different organizations and backgrounds across campus, broaden our horizons and comfort zones and self-respect on how to be change agents on campus and in our communities. The Cross Cultural Engagement Retreat will help promote intergroup dialogue. Studies have shown that intergroup dialogue helps build a learning community that allows for learning about one's own group and other groups, helps an individual reflect more on one's own group, and helps bridge difference between groups. Due to the help of intergroup dialogue, studies have shown that the motivation to bridge differences is directly related to greater confidence in reducing one's own prejudiced thoughts and behaviors and promoting diversity with and among others. Intergroup dialogue would help the communication process of alliance building—working through differences and conflicts, challenging biases and assumptions, and developing commitment to social justice—deepens the desire to bridge differences. Intergroup dialogue has also been shown to increase students' critical consciousness. Studies have also shown that the deeper the personalization and the greater the contextualization of issues in intergroup dialogue, the wider the range of learning for students, from intergroup friendships to intergroup understanding and collaborative actions. A survey was also done on a group of students in 1999 where they compared first year students before and after they participated in intergroup dialogues. When these students were surveyed four years later, they found that these participants were more interested in politics, participated more in campus politics, and more highly anticipated helping their groups or community and promoting racial and ethnic understanding.

### **[Required] Estimate number of students that will benefit from your proposed program/service**

*In 200 words or less, please do the following:*

*--Indicate what the benefits of your proposed program for students will be.*

*--Estimate how many currently enrolled students will likely benefit from your proposed service or program.*

*--Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.*

The Cross Cultural Engagement Retreat will serve 25 students. The retreat will bring together students from a diverse array of organizations and backgrounds to build relationships across cultural differences and form a purposeful and sustainable community whose members are committed to one another.

Students and faculty that attend the Cross Cultural Engagement Retreat will come back from the retreat feeling more culturally enriched and self-aware than they were before through the use of storytelling. Students will return from the retreat with a heightened awareness and increased enthusiasm of human difference. Attendees will share their stories of the topic that day in turn students:

- will compare and contrast their own cultures to those of different cultures.
- will explore social identities, socialization, and oppression.
- will identify and appreciate individual differences and universal similarities (values individual differences).
- will listen and reflect on diverse beliefs, values, attitudes, behaviors, and emotions for the purpose self-awareness and reflective citizenship.
- will build a personal peer support network.
- will create an atmosphere for open dialogue on multiculturalism.
- will become more aware of their impact in the Bothell Community.
- will promote a deeper understanding of and respect for others.

### **[Required] How do you plan to assess the program or service?**

*How do you plan to track the effects of this program or service?*

*For example, how would track how the event/program/service went? How would you track how successful it was and what you could change in the future?*

The Diversity Programmers hope to build a close relationship with students and faculty that attend Cross Cultural Engagement Retreat. Throughout the retreat, we will encourage those who attend to give us their feedback in person. We will also provide them with surveys to identify what they learned and any comments/concerns they have about the retreat. We will also encourage the open door policy after the retreat; students and faculty should feel open to coming to us anytime to talk about their concerns and improvements they would like to see on campus. We will also encourage the participants to come and collaborate with the Diversity Programmers on an event or educational program they would like to see on campus due to their increased awareness due to the retreat.

### **Additional Information**

*If needed, please include any other information you feel is relevant to your request. (There is no character limit on this field.)*

The retreat will take place from Friday, February 15 to Sunday, February 17 at the Cascadian Center at Camp Brotherhood in Mount Vernon, WA. Transportation will be provided. All participants will be expected to ride the bus and participate in the three-day session. We will leave Friday night and return at 3 pm on Sunday, February 17. We will ask all participants to put a \$20 deposit which will be returned to them once they arrive for check-in on Friday, February 15.

### **Salary/Wages**

*No answer submitted.*

Describe the funds you are requesting in detail below.  
Please put total dollar amount of salary/wages in the bottom of this box.

**Benefits** No answer submitted.

Describe the funds you are requesting in detail below.

Benefits paid to regular employees working at least .50 FTE should be calculated at 34.0% of earnings. Benefits paid to hourly employees should be calculated at 16.5% of earnings.

Please put total dollar amount of benefits in the bottom of this box.

**Programming/Events** No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of programming/events in the bottom of this box.

**Facilities Rentals/Set-Ups** No answer submitted.

Describe the funds you are requesting in detail below.

If you require facilities rentals/set-ups, please indicate it here. Take into account custodial fees and clean up.

Please put total dollar amount of facilities in the bottom of this box.

**Printing & Photocopying** No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of printing/photocopying in the bottom of this box.

**Office Supplies** No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of office supplies in the bottom of this box.

**Food/Refreshments** No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of food/refreshments in the bottom of this box.

Review the food policy/food form for the University policies before asking for food. The Food Policy is below the food form in the link.  
<http://www.uwb.edu/getattachment/admin/services/luac/foodapprovalform.pdf>

**Equipment Rentals/Purchase** No answer submitted.

Describe the funds you are requesting in detail below.

Please put total dollar amount of equipment rentals/purchase in the bottom of this box.

**Transportation** Transportation:

\$22.00 X 30= \$66.00

Describe the funds you are requesting in detail below (indicate in state/out of state, as well as type of transportation).  
Please put total dollar amount of transportation in the bottom of this box.

**Meals and Lodging for Travel**

Describe the funds you are requesting in detail below.

Please put total dollar amount of meals and lodging in the bottom of this box.

Contact Information:

Cascadian Center at Camp Brotherhood  
24880 Brotherhood Road  
Mount Vernon, WA 98274  
Phone: 1 (360) 445 5061  
<http://cascadiancenter.org/>

The Cascadian Center at Camp Brotherhood will be providing lodging and food. They will provide 2 nights of lodging and 6 meals.

Lodging & Food: \$150.00 X 30 (participants and faculty)= \$4,500

**Security** No answer submitted.

Describe the funds you are requesting in detail below.

If you would like an estimate, please contact UWB Security.  
425-352-5359

Please put total dollar amount of security in the bottom of this box.

**Telecommunications** No answer submitted.

Describe the funds you are requesting in detail below.

Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension).

Please put total dollar amount of telecommunications in the bottom of this box.

**Other** No answer submitted.

Please include any other expenses that don't fall under any of the above categories in detail.  
Please put total dollar amount of other in the bottom of this box.

**[Required] Total Amount Requested** \$4,566.00

Please take the time to carefully add all of your figures from above. Please note that adjustments will not be made to the total amount requested in the event of an error.  
Round your final total up to the nearest dollar.

**[Required] Terms and Conditions**  I Agree

--I have read and agree with the terms and conditions of the SAF Bylaws: <http://www.uwb.edu/studentlife/safc/safbylaws>

--I understand that once submitted, adjustments cannot be made to the requested amounts listed above.

--I understand that hearings will be held between 8:00am-12:00pm on Friday, December 7th, 2012 and someone from my group will be available to attend a brief hearing scheduled during that time frame.