

Student Technology Fee Request for Funding 2016-2017

The UW Bothell Student Technology Fee Committee defines technology as enhancing and improving the quality of student learning through technology services and equipment such as (but not limited to):

- ⤴ Electronics (ie. Televisions, computers, VCR/DVD player, cameras, etc.)
- ⤴ Software
- ⤴ Computing systems
- ⤴ Mechanical engineering (dealing with machines)

* Decisions will be based on the benefits provided to the student body.

* The UW Bothell Student Technology Fee Committee will not fund equipment that is required for course instruction.

* Immediate exclusions that will not be funded: furniture, consumable equipment and recurring maintenance.

The Student Technology Fee Committee will fund initial infrastructure costs (that aid in supporting the technology) from the wall out. Wall mounts and cable installations are examples of infrastructure that would be funded by the committee.

There are certain infrastructure costs that the STFC will not fund, such as:

- Core drilling
- livening ports

* If you are unsure if your application will qualify based on the definitions of Infrastructure and Technology, we still would encourage you to submit the application. We also recommend that you refer to our bylaws prior to submitting the application.

* Insurance Disclaimer: Most tangible items over \$2,000 with a useful life of one year or more are considered equipment. Insurance is required for these items and are not payable by the STFC.

Proposals must show that the primary benefit is to students, include a summary of student input, provide a long term plan for operation, and address issues of student access. The committee does not fund: equipment used for classroom instruction, ongoing maintenance and supply costs, salary for full-time or part-time staff or students, or wireless networking outside of the University's central deployment.

Please use this worksheet to prepare your proposals. All proposals must be reviewed by Joe Cao of Facility Services (2-3597; uwbstfr@uw.edu) AND Tim Rhoades of Information Technologies (2-5433; uwbstfr@uw.edu) BEFORE being submitted online. Please have the proposal reviewed by them by March 6th, 2017.

Proposals for the 2nd Cycle are DUE online by 5:00PM March 15th, 2017.

Proposal title: **Technology for the Student Diversity Center**

Contact person: **Rosemary E. Simmons**

Email: **res2014@uw.edu**

Phone: **425-352-3582**

Campus affiliation: Student Staff Faculty

Student initiated: Yes No

Limited to UW Bothell students only? Yes No

Department that will house and support equipment: **student diversity center**

Staff/faculty contact person from department: **Rosemary Simmons**

Resubmission: Yes No

Request is for reserving money in long-term account: Yes No

(Budget must be used within 3 years if granted)

Have you read and do you understand the STF guidelines? Yes No

Level of access for technology:

- No Restrictions- Resource may be used by all UW students. A UWNetID may be required.
- Registration Restriction- Resource may be used by all UW students following registration with the resource owner. Registration is not an application and may not be denied.
- Appointment Restriction- Resource may be used by all UW students by appointment with the resource owner.
- Priority Restriction- Resource may be used by all UW students, but certain students receive priority or are exempted from registration or appointment requirements.
- Restricted Resource- Resource use restricted to certain students or an application is required for use.

Total dollar amount requested (please include tax):

\$27,014.29

Abstract (short description of proposal)

This request for STF funding is for the purchase of five computers that will be available to all students who use the student diversity center, technology for three conference rooms, technology for one community room, and one computer for a student employee work station. All three conference rooms and five offices are available by reservation for UWB student clubs, organizations, groups of students, or individual student who desires to get together with others or research on their own regarding work that aligns with the diversity center mission and goals. The community room is a public space that cannot be reserved but is meant as a room to

build community and support by eating lunch, having a conversation, watching a movie, etc. The technology will assist students in having productive and impactful meetings/gatherings/ group projects while using current technology.

Detailed program description

The University of Washington Bothell student diversity center will be a department of Student Affairs and is scheduled to open Spring Quarter, 2017. The Student Diversity Center has been a long-time request of UWB students, starting with the student walk out in February of 2015 to the most recent student walk out on November 14, 2016. The need for a Student Diversity Center was identified as separate from and complementary of existing resources, offices, and personnel whose work supports students on campus. The Chancellor announced in January of 2017 that a location had been identified for the Student Diversity Center. The Center floor plan allows for the following type of space utilization:

- **Community Space** - this area cannot be reserved. This space is designed to allow students to drop in and hang out with each other (i.e., chat, study, relax, eat your lunch, etc.).
- **Reserved Space** – Rooms of various sizes can be reserved by students through the completion of the on-line request form.
- **Staff Offices** – will allow professional staff to have conversations with students to provide support, resources, services, and referrals in a comfortable and private space.

Conference Room 1: 394 sq. ft. conference room; short throw data projector with laptop and desktop connectivity.

Conference Room 2: 298 sq. ft. conference room; short throw data projector with laptop and desktop connectivity.

Conference Room 3: 228 sq. ft. conference room; short throw data projector with laptop and desktop connectivity.

Community Room: 213 sq. ft. Gathering space; 60” Flat Screen Display with laptop connectivity.

Office 1: 1 computer work station for individual, small group, officers meeting, etc.

Office 2: 1 computer work station for individual, small group, officers meeting, etc.

Office 3: 1 computer work station for individual, small group, officers meeting, etc.

Office 4: 1 computer work station for individual, small group, officers meeting, etc.

Office 5: 1 computer work station for individual, small group, officers meeting, etc.

Reception Area: Student Employee Workstation – allows students to make reservations, correspond to patrons, and research resources and evidence based programs for social justice, equity, and inclusion.

This equipment will NOT be used in staff offices.

Resources currently available and resources required by proposal

Although there is meeting space on campus for students (vistas in UW1, library, ARC, etc.), no department or unit has been identified specifically to promote equity and social justice for all students and advocate for student success for minoritized and special population students.

The Diversity Center will be located in UW1, first floor, in the offices that occupy the Northwest Suite (i.e., First Year Program Academic Advisors and DRS testing center current location). The diversity center is a new department that currently has no operating budget. The University has committed the funding to hire professional staff. That is the only funding for the diversity center at this time. A 2017-2018 SAF proposal was submitted for student employee wages, programming, professional and student staff training, and marketing of programming and resources.

Benefits to educational experience of students & availability for student use

The number one reason students leave a University is feeling they don't belong. The Center will provide a safe and inclusive space for minoritized students. The programs and services offered by the Center is integral in continued efforts which promotes student success. The work force that UWB graduates enter will be diverse and globalized. US Census projections state 2044 will be the crossover year when the US becomes a "majority minority" nation. Educational programming regarding cultural competence will be crucial for all UWB graduates.

The mission of the Student Diversity Center is to advocate for minoritized students and collaborate with others to support a safe and inclusive campus community where resources will promote equity and social justice for all students, advocate and support students through education, and foster student success to marginalized and underrepresented communities at the University. The Diversity Center is by students and for students.

The Diversity Center will serve three primary roles:

- Provide support and resources for minoritized students. The Diversity Center will provide support, resources, and programs that focus on the intersections of students within and across minoritized student groups. The support and resources provided to minoritized students will build on their current knowledge, bolster resilience, and provide spaces in which minoritized students can develop counter-narratives about their personal identities and resilience. The Diversity Center will provide meeting space for minoritized student organizations and clubs and generally serve as a "hub" for coordinating diversity and inclusion efforts across campus.
- Offer educational opportunities to the broader campus about minoritized identities and social justice issues both independently and through

partnerships. The Diversity Center professional and student staff will seek and welcome active partnerships across campus. The Diversity Center is dedicated to being “a resource that activates, develops, and enhances diversity consciousness and intercultural competence making the campus climate more inclusive for everyone” (*Student walk out mission and demand*, 2015, page 2). This will be done through trainings offered to students, faculty, and staff. Ideas for such training include, yet are not limited to, multicultural competency for administrators, faculty, staff, and students; undocumented student support and advocacy; sexual assault and intimate partner violence prevention; expanding representation of diversity in the curriculum; etc.

- Advocate and support institutional transformation in policy and practice toward greater diversity, equity, and liberation. The Diversity Center, UWB Diversity Council, UWB Student Diversity Council, Director of Diversity, and School/Division/Department Diversity Committees such as those in the School of IAS and the Library need to work with the Council of Academic Deans, Chancellor and Vice Chancellor’s Office to collaboratively address policy and practice that will forward the work of equity and inclusion. The Diversity Center Director, Director of Diversity, and Senior Advisor to the VCAA for Faculty Diversity and Initiatives, and other personnel who have been specifically charged with diversity, equity, and social justice must define, prioritize and carry out this work in collaboration with the campus community.

Installation and implementation timeline and plan

According to the STF website, budgets will be available for use by July 15, 2017 and must be spent by June 1st, 2018. The equipment will be ordered in late July and installed in August or early September of 2017 making it available for student use fall quarter of 2017.

Departmental endorsement

The Diversity Center is a new department within Student Affairs. The Dean for Student Affairs, George Theo, and the Assistant Dean for Student Affairs, Emily Christian, is in full support of this proposal.

Long-term operation plan (departmental support)

The Diversity Center director will be creating an annual budget that will include computer replacement and upgrade or replacement of technology for meeting rooms and community space. This replacement schedule will be built into the diversity center’s budget and fiscal management process.

Indications for student support and minimum of two endorsement statements

Student documents demanding a Student Diversity Center are available for your review, Student walk out mission and demand

<http://www.uwb.edu/getattachment/asuwb/student-diversity-council/uwb-walkout-mission-statement-and-demands.pdf>;

Student Diversity Council recommendation about proposed temporary Student Diversity Center campus space

<http://www.uwb.edu/getattachment/asuwb/student-diversity-council/lettertoadministrationstudentdiversitycouncilsrecommendationsaboutproposedtemporarydiversitycenterspaces.pdf>;

Dominick Juarez, co-chair of the Diversity Center Implementation Committee and Aretha Basu, member of the Diversity Center Implementation Committee endorse this proposal.

Dominick Juarez, dxjuarez@uw.edu

Aretha Basu, arbasu@uw.edu

If the level of access for this technology is not “no restriction” listed above, why did you choose the level restriction you did? What benefit is there to restricting the technology? N/A

Budget Worksheet (Please Include: delivery fees, installation, tax and other expenses): The budget must be accurate and not estimated. The STF Committee cannot approve expenses that exceed the line item totals in this budget.

TABLE 1			
Item Description	Quantity	Unit Cost	Total Cost
Epson BrightLink 575Wi Data Projector	3	2017.99	6635.15
Connectivity plates for laptop and desktop	4	43	172
25' HDMI to HDMI cables for laptop connectivity	5	16.99	84.95
25' Male to Male VGA with audio cable	3	22.99	68.97
Vizio SmartCast E-Series 60" Flat Panel Display	1	749	749
Sanus Flat Panel Wall Mount	1	89.99	89.99
Miscellaneous cables for projector to plate	Misc	250	250
Subtotal:			8050.06
15% of total to cover changes in item price or shipping:			1207.5
Total:			9257.56

(includes tax & shipping)

TABLE 2			
Item Description	Quantity	Unit Cost	Total Cost
OptiPlex 7050 Small Form Factor	4	808.6	3234.4
Belkin Inc Belkin Inc 8-outlet Surge Protector with 6 ft Power Cord with Telephone Protection	4	23.75	95
Subtotal:			3329.4
Estimated Tax/Shipping:			316.31
Total:			3645.71

TABLE 3			
Item Description	Quantity	Unit Cost	Total Cost
OptiPlex 7050 Small Form Factor	1	785.42	785.42
Dell USB Soundbar AC511	1	24.99	24.99
Belkin Inc Belkin Inc 8-outlet Surge Protector with 6 ft Power Cord with Telephone Protection	1	23.75	23.75
Dell 22 Monitor - P2217H	1	179.39	179.39
Subtotal:			1013.55
Estimated Tax/Shipping:			96.29
Total:			1109.84

TABLE 4			
Item Description	Quantity	Unit Cost	Total Cost
OptiPlex 7050 Small Form Factor	5	785.42	3927.1
Dell USB Soundbar AC511	5	24.99	124.95
Belkin Inc Belkin Inc 8-outlet Surge Protector with 6 ft Power Cord with Telephone Protection	5	23.75	118.75
Dell 27 Monitor	5	326.81	1634.05
Subtotal:			5804.85
Estimated Tax/Shipping:			551.48
Total:			6356.33

TABLE 5			
Item Description	Quantity	Unit Cost	Total Cost
Panasonic Lumix DMC-ZS50 Digital Camera	1	279	279
Case Logic DCB-306 SLR Camera Holster	1	14.8	14.8
Canon G32GB Vixia HF G20 Full HD Camcorder	1	799.99	799.99
Ruggard Onyx 35 Camera/Camcorder Shoulder Bag	1	17.95	17.95
Olympus WS-853 Digital Voice Recorder (Black)	1	69	69
Lowepro Tahoe 25 II Camera Case (Black)	1	11.95	11.95
Transcend 64GB SDXC Ultimate Class 10 UHS-1 Memory Card	2	32.99	65.98
Ruggard Neoprene Protective Pouch for Memory Cards	1	8.49	8.49
Transcend RDF5 USB 3.0 SDHC / SDXC / microSDHC/SDXC Memory Card Reader (Black)	1	7.99	7.99
		Subtotal:	1275.15
		Shipping:	200
		Tax:	127.52
		Total:	1602.67

TABLE 6			
Item Description	Quantity	Unit Cost	Total Cost
Microsoft Surface Pro 4 - Education Bundle	3	1208.84	3626.52
Microsoft Complete for Education - extended service agreement - 3 years	3	288.79	866.37
		Subtotal:	4492.89
		Shipping:	300
		Tax:	479.28
		Total:	5272.17

Grand Total: 27244.28

These budget amounts and calculations have been provided by Dave Snyder, Adri MacArthur, and Kyle Modenese from UWB's IT department.

Required Consultation:

Yes, I have consulted with Joe Cao

Joe Cao, Facility Services
2-3597, uwbstfr@uw.edu

Yes, I have consulted with Tim Rhoades

Tim Rhoades, Information Technologies
2-5433, uwbstfr@uw.edu

UW Bothell IT limitations on support:

Yes, I have consulted with a Director or Dean of a Program/School that will be responsible for housing and supporting equipment.

Name of Director/Dean: George Theo, Dean for Student Affairs
Phone number: 425-352-3183
Email: gtheo@uw.edu