

GSO Liaison Meeting Minutes
Wednesday, May 11, 2016 / DISC-464, 12:00 p.m. – 1:00 p.m.
www.uwb.edu/gso

Meeting called to order at 12:02pm.

Report of Officers: Therese Grant, Co-Chairs / Ellis Zhuang, Vice Chair / Christy Grayum, Secretary / Jim Pilon, Acting Treasurer

In Attendance: Kelley Dunn, Daniele Raymond, Alice LeFlore, Katie Bozin, Devi Sandhu, Terry Ross, Beth Miguel Alipio, Gina Christian, Denise Rollin

Opening

1. Therese asked attendees if there were any additions to the agenda. No one brought any new agenda items.
2. Minutes from Previous Meeting
 - a. Therese made a motion to approve minutes from the previous meeting. Terry seconded the motion. The minutes were approved.
3. Budget Report, Jim
 - a. March Report: GSO-B \$24,549.02, GSO-REVENUE-B \$24.52, UWB GEN STAFF ORG \$803.21
 - b. April Report: GSO-B \$24,544.67, GSO-REVENUE-B \$24.52, UWB GEN STAFF ORG \$548.21
 - c. All of the scholarships we awarded last year have been paid out. We will need to raise money in order to give scholarship for the next year.

Action Item: GSO members are encouraged to bring fundraising ideas to discuss at the next meeting.

Continuing Business

1. Bylaws, need to be sent out for an all staff vote

Action Item: Therese will follow up with Lisa to see if she can send this out because Lisa is very busy with commencement.

2. Staff Appreciation Event : Denis Rollin
 - a. Date has been changed to August 24th and is now a breakfast
 - i. Breakfast will include all staff rather than two separate events
 - b. Need a catch phrase for the theme about building connectedness and community, staff stories
 - i. Please send suggestions and ideas to Denise
 1. Dani: Behind the Scenes
 2. Terry: Story of us
 - a. Volunteered to help make short videos to use for the event
 3. Alice suggested we gather information about co-workers and have people guess who they belong to, using them as decorations for the event
 - c. Historical summary was provided on how the event was organized and the changes to the event
 - i. Partner List of various departments doing different tasks
 - ii. Denise will continue to chair the event
 - d. GSO responsibilities for the event
 - i. Selecting and reserving the caterer
 1. Therese has an excellent caterer used in the past
 - ii. Paperwork
 1. Temporary Food Permit Application
 2. UWB Food and Beverage Form
 3. UW Food and Beverages for Meeting, Training Sessions and Recognition Award Ceremonies
 - iii. GSO representatives to meet with OE/HR on nominations for the UWB Staff Appreciation Award
 - iv. Set up at 6am for table decorations and table at entrance with name tags, raffle tickets etc.

- v. Submit requests for payment/reimbursement
- 3. Employee Engagement Survey
 - a. Deadline to complete the survey is May 18th, it only takes 15-20 minutes and you do not have to do it in one sitting. Please complete if you have not already done so, and encourage your teams to do so as well.
 - b. Emails and reminders to do the survey have been sent out by Modern Think. Check your junk or clutter folder if you did not receive an email.

New Business

- a. Diversity Council Updates: Terryl Ross
 - i. Finalizing the Diversity Statement tomorrow looking for feedback, please send additional feedback to Devi and Gina:
 - 1. Statement is for the campus as a whole and will be included on HR publications.
 - 2. Not everyone is academic, English may not be their native language.
 - 3. Minorities is not the best word for all audiences.
 - 4. Instead of using the word confronting use addressing instead
 - 5. Take out the 2nd sentence all together
 - 6. Statement should not have a footnote.
 - 7. Create a title for the statement
 - 8. Replace “minoritized” with more familiar “marginalized” (or plan to do some significant work on educating people about that term)
 - 9. Who are “the most marginalized groups in our communities,” who determines that, and will those groups change over time?
 - 10. When we say “in our communities,” are we referring to the campus community or societal communities?
 - 11. When we say “must be at the center of our institutional growth . . .” is that a realistic operating goal for UW, or will it be perceived as an empty promise? What work is really going to be done to implement this?
 - 12. The definition of “minoritized” is distracting from the statement in print. Online, hyperlink “minoritized” to redirect to a definition and/or deeper explanation of this term

Announcements

Emma Williams, Associate Ombud will be attending out next meeting.

Adjourn / Next meeting is scheduled for Wednesday, July 13th, 2015, 12-1:00 p.m., Location Beardslee Crossing, 102M