

GSO Liaison Meeting Minutes
Wednesday, March 9, 2016 / HH-1110, 12:00 p.m. – 1:00 p.m.
www.uwb.edu/gso

Meeting called to order at 12:05pm.

Report of Officers: Therese Grant and Lisa Walker, Co-Chairs / Christy Grayum, Secretary / Jim Pilon, Acting Treasurer

In Attendance: Zynia Chapman, Jim Pilon, Daniele Raymond, Alice LeFlore, Katie Bozin, Carmel Brewer, Devi Sandhu, Ann Busche, Larry Burris, Gina Christian

Opening

1. Lisa asked attendees if there were any additions to the agenda. No one brought any new agenda items.
2. Minutes from Previous Meeting
 - a. Alice made a motion to approve minutes from the previous meeting. Christy seconded the motion. The minutes were approved.
3. Budget Report, Jim
 - a. January Report: GSO-B \$24,549.02, GSO-REVENUE-B \$24.52, UWB GEN STAFF ORG \$1027.54
 - b. March Report: GSO-B \$24,549.02, GSO-REVENUE-B \$24.52, UWB GEN STAFF ORG \$783.21
 - c. Christy suggested that we create a new budget for the Staff Appreciation Event.

Action Item: Jim will continue to investigate the postage charges on our budget and will contact Segan to get a new budget for the Staff Appreciation Event.

Continuing Business

1. Bylaws
 - a. Christy made a motion to approve the new bylaws. Larry seconded the motion.
 - b. Therese and Lisa appointed Jim Pilon as Treasurer Interim.

Action Item: Lisa will send out an email to all staff for a vote.

2. Staff Appreciation Event Conversation Continued
 - a. Therese provided a background on the event and got everyone up to date on what was going on. Multiple departments will contribute to the event this year. The GSO has been assigned the role of catering and set up. The event is currently being reshaped.
 - b. Devi provided more specific information about what was in the works. More information will be communicated to the campus in the months to come. The main idea is inclusion and community.

New Business

1. The Chronicle: Great Colleges to Work For, Engagement Survey
 - a. Therese informed us that Beth Beam is heading this survey at the UW Bothell Campus. There is a strict timeline, March 14th – April 8th. **This deadline has been extended to May 1st.** Communication will be going out to the campus soon.
 - b. The survey will take approximately 20 minutes to complete. Ann suggested we provide incentive for people to complete the survey in the form of a prize. Katie wanted to know what they planned on doing with the results. Dani thought it was important to be transparent about the time it will take to complete the survey for a better completion rate. Alice thought people would be more inclined to complete the survey if they knew that the results would be UW Bothell specific.

Announcements

Adjourn / Next meeting is scheduled for Wednesday, May 11th, 2015, 12-1:00 p.m., Location DISC-464